



Child Management

Associates

8831 S. Redwood Rd.

Suite D1

West Jordan, UT 84088

REMINDERS

- **Closing out for Holidays:**

- * There are a lot of holidays coming up! Please remember to close out if you are going to be gone from your home during a meal time.
- * If you are going to be closed for an entire day, please make sure you are letting us know you are closing out! You can call the office, call or text your monitor or email the office to let us know.
- * Please also update your closed days on KidKare by going to Calendar and dragging Closed For Business on the days you will be closed.
- * If you **DO NOT** let us know you are closing out and your monitor comes to your home to do a review, you will receive a **NOT HOME CORRECTIVE ACTION!**

- **Error Reports:** Please make sure you are checking your Error Reports!

- * There are a lot of 6yrs old who are being disallowed for meals when they should be in school. If you have a child who turned 6 but **DOES NOT** go to school, please contact CMA and let us know so we can help fix these errors.
- * If you have a kids in your care who attend **Kindergarten**, please make sure you give us their school schedules. Without the updated school schedules, 6yr olds who attend half day kindergarten will get disallowed for lunch because the computer assumes they should be in school all day.
- * School Age children are being disallowed for meals while they are in school. Please make sure you are only claiming the kids who are present at the meals. If a child is in school, you should not be claiming that child for Lunch.
- * We are seeing several Capacity Errors. Please make sure you **DO NOT** have more kids in your care than you are allowed to have. If you are not sure what your capacity is, please contact CMA!

Holiday Hours

The Office will be closed on Dec 23 and Dec 26.

The office will close at 2:30 on Dec 8 and Dec 22.

Claim Due Dates

Please remember you have until the 5th business day at 9:00 AM turn your claim in on time.

Dec	Mon. Jan 9	Feb 20
Jan	Tues. Feb 7	March 20
Feb	Tues. March 7	April 20

This institution is an equal opportunity provider.

RENEWALS

Remember to be on the look out for your renewals that come in the mail. Turning these in on time will keep your claim from being put on hold.

- **Enrollment Renewal Last Names Starting with A, J, K, Z**
- **Income Eligibility Form**
- **License/Relative Cert**
- **CPR and 1st Aid**



Materials:

- Colorful Ink Pads
- 4 cups All Purpose Flour (Not Self Rising)
- 1 cup Table Salt
- 2 cups Warm Water
- Acrylic Paint (Yellow)
- Ribbon
- Cookie Cutters: A Christmas Tree and A Small Star
- Thin Tip Black Sharpie
- Mod Podge



Salt Dough
Fingerprint
Ornament

Directions

1. In a bowl, mix the flour, salt and warm water. Knead it with your hands until all combined.
2. Use a rolling pin and roll it out flat.
3. Use the cookie cutters to cut trees and stars from the dough.
4. Have the kids press their fingers on the trees. And poke a hole at the top of the tree and the top of the star with a pencil or straw.
5. Bake at 250 Degrees for 3 hours. Flip halfway through baking.
6. Let the trees and stars cool. Once they have cooled, have the kids paint the stars with the yellow acrylic paint.
7. Have the kids press their fingers on the ink pads and press the ink into the indents they made earlier. This makes the fingerprint lights.
8. Use a sharpie to draw a line connecting the fingerprint lights.
9. Write the child's name and year on the tree, and seal with Mod Podge.
10. Tie a ribbon through the top and you are done making this cute, and special ornament.



Christmas Snack Ideas

PB&J Reindeer Sandwiches



Materials: Whole Wheat Bread, Peanut Butter, Jelly, Chocolate Chips, Red Candy, Circle and Heart Cookie Cutters, Big Pretzels

Start by cutting hearts and circles out of the whole wheat bread. Make the peanut butter and jelly sandwiches on the circles and hearts. Take 2 pretzels and stick them in between the bread at the top of each sandwich to make antlers. Place 2 chocolate chips for the eyes and a red candy for the nose to complete this cute Christmas snack!

Snowman Bagel



Materials: Whole Wheat Bagels, Cream Cheese, Blueberries, Baby Carrots, Raisins, Pretzel Sticks, Fruit Leather

Start by cutting a bagel in half. Place both halves on a plate to make the snowman head and body. Spread cream cheese on both bagel halves. Place blueberries on the top half for the eyes. Place a baby carrot under the eyes for the nose. Use the raisins to create a smile under the nose. On the bottom bagel, place four blueberries in a line for the buttons and two pretzel sticks as the arms. To finish the snowman, use a fruit leather strip to make the scarf. Enjoy this delicious and creative snowy breakfast!